

## **TGMI Steering Committee Meeting Minutes – June 14, 2005**

**MEMBERS PRESENT:** Chuck Holland, Mike Travis, Martin Toth, Saya Qualls, Susan Gullette, Melvin Jones and Donna Duarte.

**MEMBERS ABSENT:** Cindy Saladin and Julie Perrey.

The meeting was called to order by Chuck Holland.

### **OLD BUSINESS:**

- The committee reviewed and unanimously approved the minutes of the 5/10/05 Steering Committee Meeting.
- Chuck also gave us a draft version of the By-Laws making the changes identified by the Steering Committee for 2005 permanent. He will continue to work on these in preparation for the Annual Meeting.

### **COMMITTEE REPORTS:**

- Communications Report: Mike Travis submitted the report for the Communications Committee. Mike has updated all groups by class with e-mail addresses. Since that is completed, he is going to share that information with all alumni. He will send out an e-mail to everyone prior to the release of these groups among the alumni. Marty Toth made a suggestion that someone (either Chuck or Bill Eubank) be cross-trained on how to manage the Alumni database. The Newsletter was published at the end of May. The Communications Committee will meet again within the next month.
- Hospitality Report: Chuck reported for Julie Perrey. They had a conference call committee meeting last week. The Brown Bag Form will be e-mailed again to the alumni and put on the webpage. The Committee finalized the Holiday Breakfast for December 9<sup>th</sup> at Ellington Agricultural Center. Julie and Chuck would like to survey the alumni to get information on what types of activities they would participate in. They will also get information from the alumni on other Committees needs. They would like to structure the survey to get information on two essential questions:
  - A) What do you want TGMI to do for you?
  - B) What can you do for TGMI?

A motion was made and passed to use 'Survey Monkey' software for up to two months at a cost of \$19.95 per month. It was suggested that all questions be reviewed by the Steering Committee before final selection. Another request from the Committee concerned a proposed 'TGMI Night at the Nashville Sounds'. Information collected from the Sounds projected

\$21.00 per person tickets that included an all you can eat picnic. There would be a minimum of 30 tickets to be purchased with a 25% deposit required. No action was taken by the Steering Committee on this request.

- Community Service Report: Marty reported for Brenda Apple. The Habitat project was a success and they would like to make this an annual participation (Attachment 1). They are discussing creating a form to collect volunteering ideas.
- Fall Conference Report: Melvin Jones reported that there is a meeting scheduled for next week. They are still discussing holding a ½ day workshop versus a whole day. They are also working on speakers and the agenda.
- Treasurer's Report: Susan Gullette reported that the balance in the checking account is \$361.87 – no change from the previous report.

#### **NEW BUSINESS:**

No Department of Personnel report was submitted as Cindy Saladin was in Knoxville with the TGMI 2005 class.

Having no further business, a motion was made to adjourn.

**NEXT MEETING: July 7, 2005 – Montgomery Room, 3<sup>rd</sup> Floor – Tennessee Towers.**